



Winnipeg River Recreation
Box 852 Lac du Bonnet, MB
(204) 345-8816
wrrdassist@gmail.com

JOB DESCRIPTION: SUMMER CAMP STAFF

Reporting to the Recreation Director, this position is responsible for ensuring a safe, enjoyable, and educational experience for children participating in our summer day camps. This is a full time, Monday to Friday, seasonal position during the months of July and August.

Key responsibilities

Supervision and Safety:

- Ensure the safety and well-being of all campers during activities, outings, and throughout the camp day.
- Implement and enforce safety protocols and emergency procedures.
- Supervise campers during lunch, breaks, and other free time to prevent accidents and ensure a positive environment.

Program Implementation:

- Plan, organize, and lead a variety of age-appropriate activities, including sports, arts and crafts, nature exploration, games, and team-building exercises.
- Develop and execute daily and weekly schedules, ensuring a balance of recreational, educational, and creative activities.
- Tailor activities to the age, interests, and abilities of the campers.

Leadership and Guidance:

- Provide leadership and positive role modeling for campers, fostering a supportive and inclusive community.
- Facilitate group discussions and activities that promote teamwork, cooperation, and personal development.
- Address behavioral issues promptly and effectively, using positive reinforcement and conflict resolution strategies.

Communication:

- Communicate effectively with campers, parents, Recreation staff, and other staff members.
- Keep parents informed about their child's experiences, achievements, and any concerns that may arise.
- Collaborate with fellow camp leaders and administrators to ensure smooth camp operations.



Logistics and Organization:

- Assist in the setup and breakdown of camp equipment and facilities.
- Manage supplies and equipment, ensuring they are used appropriately and stored securely.

First Aid and Emergency Response:

- Be trained in Emergency First Aid and CPR Level C to respond quickly and appropriately to any medical emergencies.
- Administer basic first aid as needed and coordinate with medical professionals when necessary.

Role Modeling:

- Demonstrate enthusiasm, a positive attitude, and a strong work ethic.
- Uphold and enforce camp policies and rules.

Adaptability:

- Be flexible and adaptable to changes in schedule, activities, or unexpected situations.
- Demonstrate problem-solving skills in various situations.

Qualifications:

- Experience working with children.
- Strong communication and interpersonal skills.
- Positive attitude, enthusiasm, and a passion for working with youth.
- Ability to lead and organize activities, tailoring them to the age and interests of the campers.
- Flexibility and adaptability to changes in schedule or unexpected situations.
- Valid Emergency First Aid & CPR Level C
- Clear current Child Abuse Registry check
- Clear current Criminal Record/Vulnerable Sector check
- Open to youth between the ages of 16-29 years

Send your resume along with copies of current certificates to:

Kristen Meads, Recreation Director

Winnipeg River Recreation

Box 852, Lac du Bonnet MB R0E 1A0

Phone 204-345-8816 Email: wrrdassist@gmail.com

www.wrrd.ca

This postings will remain open until all positions are filled. Only those selected for an interview will be contacted.